

"Moodle Student User Guide – A1 Global College"

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Introduction to Moodle

Moodle is the online Learning Management System (LMS) used at **A1 Global College**. It's your central hub for accessing course content, submitting assignments, attending virtual classes, checking grades, and communicating with instructors.

As a student, Moodle helps you:

- Access course materials (PDFs, videos, presentations, etc.)
- Submit assignments and take quizzes
- Join online classes through Google Meet
- Receive announcements and updates from your instructors
- Track your deadlines and attendance
- Check your grades and feedback

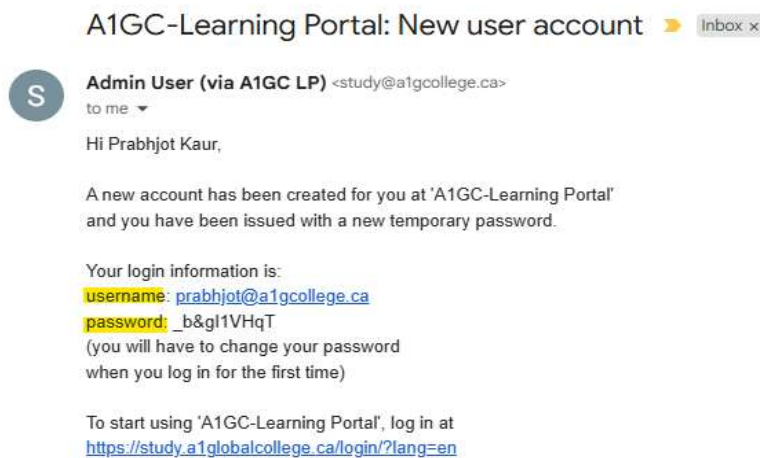
1. Accessing Moodle – Step-by-Step

When you join A1 Global College, you will receive a welcome email with your Moodle login credentials from the address: **study@a1gcollege.ca**

Subject: "**A1GC-Learning Portal: New user account**"

The email includes: (screenshot below)

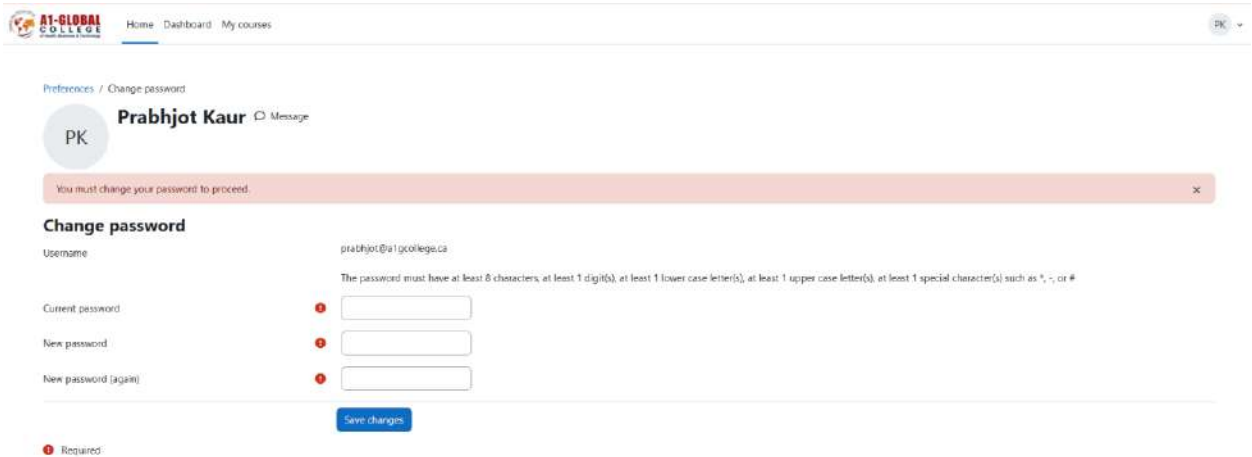
- Your **username**
- A **temporary password**
- The **login URL** for Moodle



Step-by-Step: First-Time Login

1. **Open your welcome email** from the A1GC Learning Portal.
2. Locate your login details:
 - **Username:** e.g., johnsmith@gmail.com (your registered email address)

- **Temporary password:** e.g., _b&gl1VHqT (Use the one you got in email)
- **Login link:** <https://study.a1globalcollege.ca/login/?lang=en>
- 3. **Click on the login link** or copy-paste it into your browser.
- 4. Enter your **username** and **temporary password**. After this you will see:



The screenshot shows the Moodle dashboard for a user named Prabhjot Kaur. The top navigation bar includes 'Home', 'Dashboard', and 'My courses'. The user's profile is visible with a 'Message' button. A red notification bar states: 'You must change your password to proceed.' Below this, the 'Change password' form is displayed. It includes a 'Username' field with the value 'prabhjot@a1globalcollege.ca'. A password strength indicator shows: 'The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as %, -, or #'. There are three password input fields: 'Current password', 'New password', and 'New password (again)'. Each field has a red asterisk icon to its left. A 'Save changes' button is at the bottom right of the form. A legend at the bottom left indicates that the red asterisk is 'Required'.

- 5. On your **first login**, you will be prompted to:
 - Create a **new password** (choose something secure and memorable).
 - Confirm and save the new password.
- 6. After changing your password, you will be redirected to the **Moodle dashboard**.

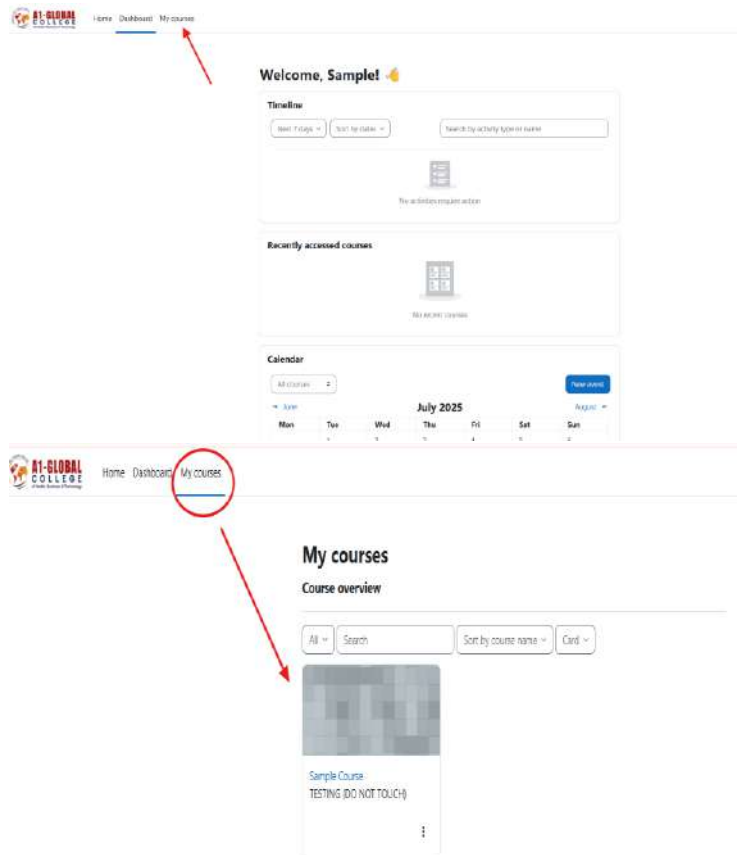
2. Navigating Your Courses

After logging into the A1GC Learning Portal, you will be taken to your **Moodle Dashboard**.

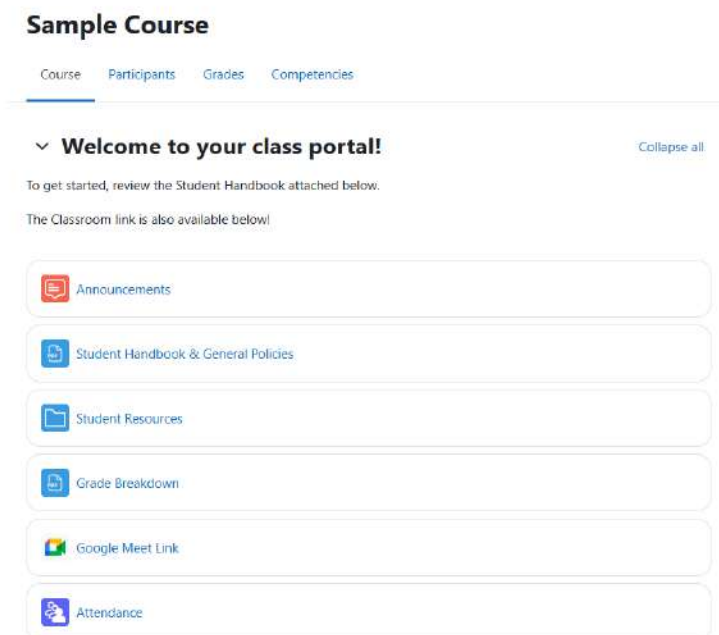
To access your courses:

Step 1. Click on the **“My Courses”** tab at the top or in the left-hand sidebar.

Step 2. You will see a list of all the courses you are currently enrolled in.



You will see the Dashboard for that particular course as below:



◆ 1. Announcements

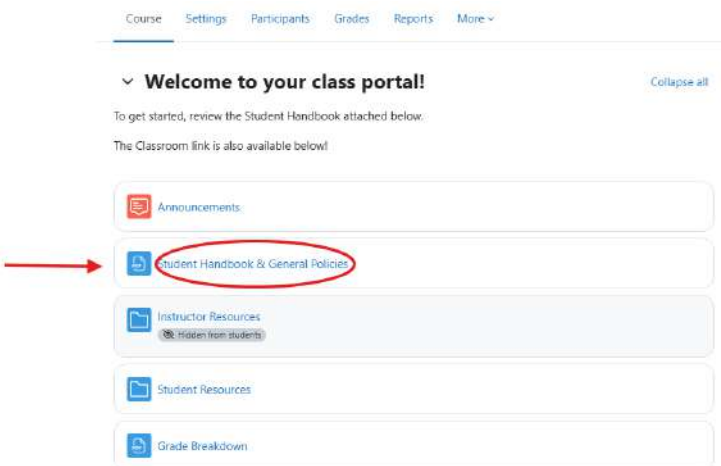
This section displays **important updates from your instructor**.

Here, you will find any announcements such as Class cancellations, Changes in schedule, Upcoming test or assignment reminders, General course updates posted by your faculty.



◆ 2. Student Handbook & General Policies

This section includes important documents that outline the rules and expectations at A1 Global College.



How to Use:

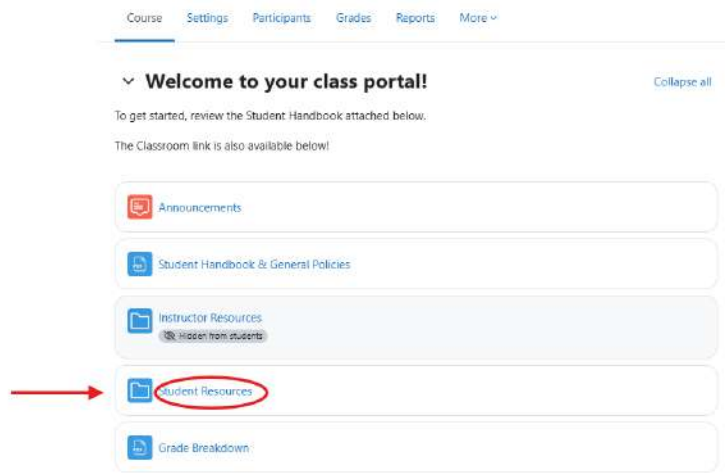
Step 1. Click on "Student Handbook & General Policies" in your course.

Step 2. Open and review the uploaded files (usually in PDF or link format).

✦ Note: These documents are for your reference. They help you understand your responsibilities as a student — please read them carefully.

◆ 3. Student Resources

This section contains helpful materials that support your learning. These resources are uploaded by your instructor and may include Practice worksheets, Sample questions, Extra reading material, How-to guides and tips



Steps to Use:

Step 1. Click on **Student Resources**.

Step 2. Browse existing files or links.

◆ 4. Google Meet Classroom Link

Your online classes will be conducted through **Google Meet**, and the link is provided in your course on Moodle.

Steps to Join the Online Class:

Step 1. Go to your course page in Moodle.

Step 2. Click on the "**Google Meet Link**".

Step 3. Then, click "**Enter the room**" to join the live session.

Sample Course

[Course](#)
[Settings](#)
[Participants](#)
[Grades](#)
[Reports](#)
[More](#)

▼ Welcome to your class portal!

[Collapse all](#)


To get started, review the Student Handbook attached below.

The Classroom link is also available below!

 Announcements

 Student Handbook & General Policies

 Instructor Resources

 Hidden from students

 Student Resources

 Grade Breakdown

 Google Meet Link



[Home](#)
[Dashboard](#)
[My courses](#)


- x
 - ▼ Welcome to your class p...
 - Announcements
 - Student Handbook & Gene...
 - Student Resources
 - Grade Breakdown
 - Google Meet Link**
 - Attendance
 - ▼ Introduction
 - Student acknowledgement ...
 - DEMO-QUIZ
 - ▼ Module 1 - PSW Foundat...

Sample Course / Google Meet Link

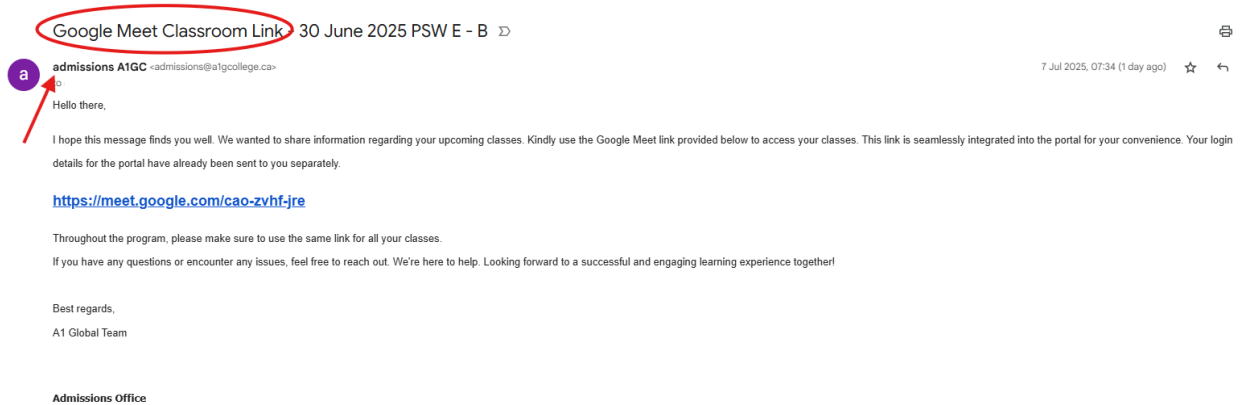
 **Google Meet Link**

Google Meet Link

[Enter the room](#)

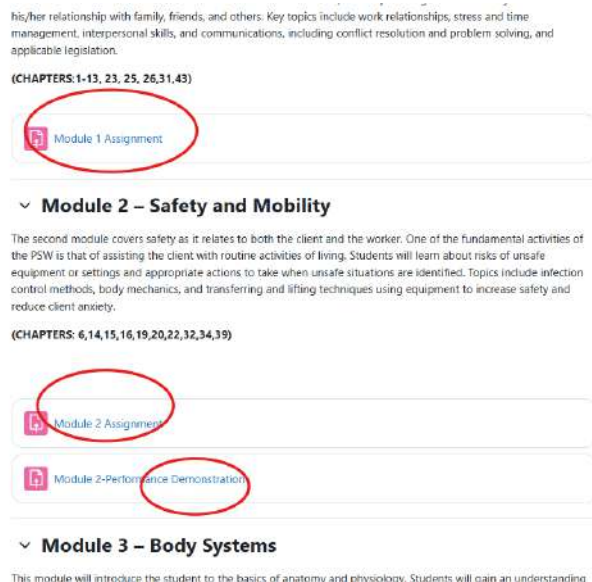

Important Notes: Make sure to join the class on time and stay present for the entire session.

In addition to accessing the Google Meet link through the Moodle portal, **you will also receive a separate reminder email containing the same Google Meet link** a day or two before your class begins. This ensures you have easy access to the online session even if you're not logged into the portal at the time. Please make sure to **check your inbox (and spam/junk folder, if necessary)** for this reminder so you don't miss your class.



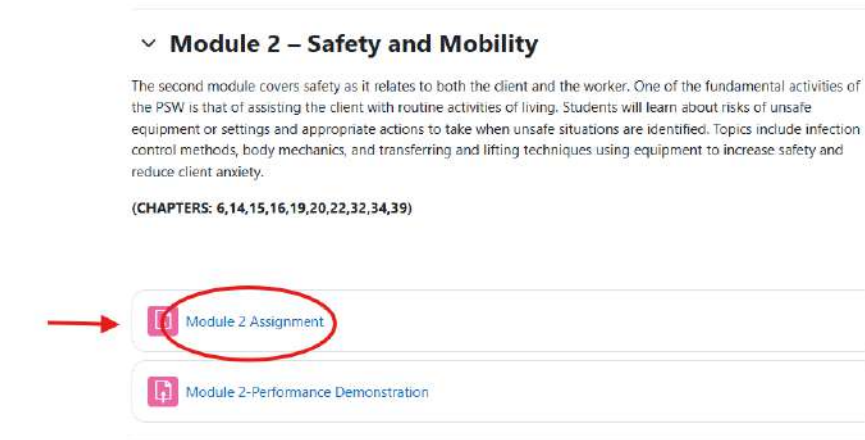
5. Accessing Course Material

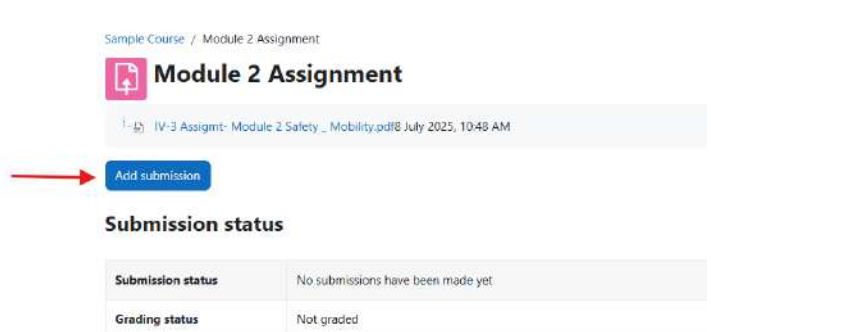
1. Click on your course name from the dashboard.
2. Explore different sections:
 - Topics/Weekly Modules: Learning materials (PDFs, videos, links).
 - Assignments: Submit your work here.
 - Quizzes: Take tests and view grades.



◆ 6. Submitting Assignments

1. Go to the Assignment section in your course.
2. Click on the assignment name.
3. Upload your file (PDF, Word, etc.)
4. Click "Add Submission" before the deadline.





Sample Course / Module 2 Assignment

Module 2 Assignment

1-3 Assignment: Module 2 Safety & Mobility.pdf 8 July 2025, 10:48 AM

Add submission

Submission status

Submission status	No submissions have been made yet
Grading status	Not graded

◆ 7. Taking Quizzes and Exams

- Click on the **Quiz** link in your course.
- Read instructions carefully before starting.
- Some quizzes have time limits—manage your time wisely!
- After submission, check your grade (if auto-released).



Resources:

- Voyages in Development, Spencer A. Rathus, 2nd Edition, 2015, Cengage Learning Canada Inc.

 PSYC1030-Assignment 1

Due: Tuesday, 8 July 2025, 11:59 PM



 PSYC1030-Assignment 2



 PSYC1030: Infant and Child Development Final Exam

Opens: Monday, 21 July 2025, 9:00 AM Closes: Monday, 21 July 2025, 2:00 PM



 PSYC1030: Infant and Child Development Final Re-Write

Opens: Saturday, 19 July 2025, 9:00 AM Closes: Saturday, 19 July 2025, 2:00 PM



Not available unless: You achieve lower than a certain score in PSYC1030: Infant and Child ...

[Show more](#)

 Developmental domains

16th May 2025 Early Childhood Assistant Part (I) M / In-class task 1 (11 June 2025)



In-class task 1 (11 June 2025)

Quiz

[Question bank](#)

Attempt quiz

Attempts allowed: 1

♦ 8. Checking Grades and Feedbacks

- Go to the Grades section in your course on dashboard.
- View scores for assignments, quizzes, and overall progress.
- Some instructors provide feedback—check comments!


Sample Course


Course Participants **Grades** Competencies


▼ **Welcome to your class portal!** [Collapse all](#)

To get started, review the Student Handbook attached below.

The Classroom link is also available below!

 [Announcements](#)

 [Student Handbook & General Policies](#)



 [Student Resources](#)

Sample Course

Course Participants **Grades** Competencies

User report ▼

SS **Sample Student**

Grade Item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution to course total
▼ Sample Course						
▼ Module 1-PSM Revelations						
 Assignment: Module 1 Assignment	100.00 %		0-100	-		0.00 %
▼ Module 1-Test A						
 Module 1-Test A total	-	-	70-100	-		-