

<u>"Moodle Student User Guide – A1 Global College"</u>

Table of Contents:

- 1. Introduction to Moodle
- Accessing Moodle Step-by-Step
 2.1 First-Time Login Instructions
- 3. Navigating Your Courses
- 4. Understanding the Course Dashboard
 - 4.1 Announcements
 - 4.2 Student Handbook & General Policies
 - 4.3 Student Resources
 - 4.4 Google Meet Classroom Link
- 5. Accessing Course Material
- 6. Submitting Assignments
- 7. Taking Quizzes and Exams
- 8. Checking Grades and Feedback



Introduction to Moodle

Moodle is the online Learning Management System (LMS) used at **A1 Global College**. It's your central hub for accessing course content, submitting assignments, attending virtual classes, checking grades, and communicating with instructors.

As a student, Moodle helps you:

- Access course materials (PDFs, videos, presentations, etc.)
- Submit assignments and take quizzes
- Join online classes through Google Meet
- Receive announcements and updates from your instructors
- Track your deadlines and attendance
- Check your grades and feedback

1. Accessing Moodle – Step-by-Step

When you join A1 Global College, you will receive a welcome email with your Moodle login credentials from the address: **study@a1gcollege.ca** Subject: **"A1GC-Learning Portal: New user account"**

The email includes: (screenshot below)

- Your **username**
- A temporary password
- The login URL for Moodle

A1GC-Learning Portal: New user account 🔉 💷

Admin User (via A1GC LP) <study@a1gcollege.ca> to me

Hi Prabhjot Kaur,

A new account has been created for you at 'A1GC-Learning Portal' and you have been issued with a new temporary password.

Your login information is: username: <u>prabhjot@a1gcollege.ca</u> password: _b&gl1VHqT (you will have to change your password when you log in for the first time) To start using 'A1GC-Learning Portal', log in at

https://study.a1globalcollege.ca/login/?lang=en

Step-by-Step: First-Time Login

- 1. **Open your welcome email** from the A1GC Learning Portal.
- 2. Locate your login details:
 - Username: e.g., johnsmith@gmail.com (your registered email address)



- **Temporary password**: e.g., _b&gl1VHqT (Use the one you got in email)
- Login link: <u>https://study.a1globalcollege.ca/login/?lang=en</u>
- 3. Click on the login link or copy-paste it into your browser.
- 4. Enter your username and temporary password. After this you will see:

Home Dashboard My	ases		P
Preferences / Grange password Prabhjot Kau	() Message		
You must change your password to proce			×
Change password			
Username	prabhjot@a1gcoilege.ca		
	The password must have at least 8 characteristics	at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as *, -, or #	
Current password	•		
New password	0		
	•		

- 5. On your **first login**, you will be prompted to:
 - Create a **new password** (choose something secure and memorable).
 - Confirm and save the new password.
- 6. After changing your password, you will be redirected to the **Moodle dashboard**.

2. Navigating Your Courses

After logging into the A1GC Learning Portal, you will be taken to your **Moodle Dashboard**.

To access your courses:

Step 1. Click on the "My Courses" tab at the top or in the left-hand sidebar.



Step 2. You will see a list of all the courses you are currently enrolled in.

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You will see the Dashboard for that particular course as below:

Sample Course

 Welcome to your class portal! 	Collapse all				
get started, review the Student Handbook attached below.					
e Classroom link is also available below!	Classroom link is also available below!				
E Announcements					
Student Handbook & General Policies					
Student Resources					
Grade Breakdown					
Google Meet Link					



1. Announcements

This section displays important updates from your instructor.

Here, you will find any announcements such as Class cancellations, Changes in schedule, Upcoming test or assignment reminders, General course updates posted by your faculty.

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Search forums	Q			
lo announcements have	been posted yet.)			

• 2. Student Handbook & General Policies

This section includes important documents that outline the rules and expectations at A1 Global College.

Course Settings Participants Grades Reports More ~	
Velcome to your class portal!	Collapse all
To get started, review the Student Handbook attached below.	
The Classroom link is also available below!	
Announcements	
 Eudent Handbook & General Policies	
Instructor Resources (Relidaten from students)	
Student Resources	
Grade Breakdown	

How to Use:

Step 1. Click on "Student Handbook & General Policies" in your course.

Step 2. Open and review the uploaded files (usually in PDF or link format).

✤ Note: These documents are for your reference. They help you understand your responsibilities as a student — please read them carefully.



3. Student Resources

This section contains helpful materials that support your learning. These resources are uploaded by your instructor and may include Practice worksheets, Sample questions, Extra reading material, How-to guides and tips

To get started, review the Student Handbook attached below.	
The Classroom link is also available below!	
The Classroom (limit is also available below)	
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Student Handbook & General Policies	
Instructor Resources	
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Steps to Use:

Step 1. Click on Student Resources.

Step 2. Browse existing files or links.

• 4. Google Meet Classroom Link

Your online classes will be conducted through **Google Meet**, and the link is provided in your course on Moodle.

Steps to Join the Online Class:

Step 1. Go to your course page in Moodle.

- Step 2. Click on the "Google Meet Link".
- Step 3. Then, click "Enter the room" to join the live session.



Sample Course

Velcome to your class portal!	Collapse all
To get started, review the Student Handbook attached below.	
The Classroom link is also available below!	
Announcements	
Student Handbook & General Policies	
Instructor Resources	
Student Resources	
Grade Breakdown	
Google Meet Link	
Google Meet Link	
AT-GLOBAL Home Dashboard My courses	
Home Dashboard My courses	Sample Course / Google Meet Link
Home Dashboard My courses	Sample Course / Google Meet Link
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Home Dashboard My courses	😭 Google Meet Link
Melcome to your class p Announcements Student Handbook & Gene Student Resources Grade Breakdown Google Meet Link	😭 Google Meet Link

***** Important Notes: Make sure to join the class on time and stay present for the entire session.



In addition to accessing the Google Meet link through the Moodle portal, **you will also receive a separate reminder email containing the same Google Meet link** a day or two before your class begins. This ensures you have easy access to the online session even if you're not logged into the portal at the time. Please make sure to **check your inbox (and spam/junk folder, if necessary)** for this reminder so you don't miss your class.

¢	Google Meet Classroom Link 30 June 2025 PSW E - B D			8
a	admissions A1GC «admissions@a1gcollege.ca»	7 Jul 2025, 07:34 (1 day ago)	☆	¢
	Hello there,			
/	I hope this message finds you well. We wanted to share information regarding your upcoming classes. Kindly use the Google Meet link provided below to access your classes. This link is seamlessly integrated int details for the portal have already been sent to you separately.	o the portal for your convenienc	e. Your I	ogin
	https://meet.google.com/cao-zvhf-jre			
	Throughout the program, please make sure to use the same link for all your classes.			
	If you have any questions or encounter any issues, feel free to reach out. We're here to help. Looking forward to a successful and engaging learning experience together!			
	Best regards, A1 Global Team			

Admissions Office

• 5. Accessing Course Material

- 1. Click on your course name from the dashboard.
- 2. Explore different sections:
 - Topics/Weekly Modules: Learning materials (PDFs, videos, links).
 - Assignments: Submit your work here.
 - Quizzes: Take tests and view grades.

anagement, interpersonal skills, and communications, including conflict resolution and problem solv splicable legislation.	ing, and
HAPTERS: 1-13, 23, 25, 26,31,43)	
$\langle \rangle$	
Module 1 Assignment	
 Module 2 – Safety and Mobility 	
The second module covers safety as it relates to both the client and the worker. One of the fundamen the PSW is that of assisting the client with routine activities of living. Students will learn about risks of quipment or settings and appropriate actions to take when unsafe situations are identified. Topics in norticl methods, body mechanics, and transferring and lifting techniques using equipment to increase educe client anxiety.	unsafe clude infection
CHAPTERS: 6,14,15,16,19,20,22,32,34,39)	
\bigcirc	
Midule 2 Assignment	
Module 2-Performance Demonstration	



• 6. Submitting Assignments

- 1. Go to the Assignment section in your course.
- 2. Click on the assignment name.
- 3. Upload your file (PDF, Word, etc.)
- 4. Click "Add Submission" before the deadline.

✓ Module	e 2 – Safety and Mobility
the PSW is that of a equipment or settin	e covers safety as it relates to both the client and the worker. One of the fundamental activities of ssisting the client with routine activities of living. Students will learn about risks of unsafe igs and appropriate actions to take when unsafe situations are identified. Topics include infection ody mechanics, and transferring and lifting techniques using equipment to increase safety and y.
(CHAPTERS: 6,14,1	15,16,19,20,22,32,34,39)
Module 2	Assignment
Module 2-	Performance Demonstration
Sample Course / Module 2	
Module 2	2 Assignment
ं - क्रु । IV-3 Assignt- Mod	dule 2 Safety _ Mobility.pdf8 July 2025, 10:48 AM
Add submission	
Submission sta	tus
Submission status	No submissions have been made yet
Grading status	Not graded

• 7. Taking Quizzes and Exams

- Click on the **Quiz** link in your course.
- Read instructions carefully before starting.
- Some quizzes have time limits—manage your time wisely!
- After submission, check your grade (if auto-released).



Resources:

Voyages in Development, Spencer A. Rathus, 2nd Edition, 2015, Cengage Learning Canada Inc.



16th May 2025 Early Childhood Assistant Part (I) M / In-class task 1 (11 June 2025)

In-class task 1 (11 June 2025)

Quiz Question bank





• 8. Checking Grades and Feedbacks

- Go to the Grades section in your course on dashboard.
- View scores for assignments, quizzes, and overall progress.
- Some instructors provide feedback—check comments!

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 Welcome to your class portal 	l.			c	oliapsi	e all
To get started, review the Student Handbook attached below						
The Classroom link is also available below!						
Announcements						
Student Handbook & General Policies						
Student Resources						
Sample Course						
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