

## **"Moodle Student User Guide – A1 Global College"**

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## Introduction to Moodle

Moodle is the online Learning Management System (LMS) used at **A1 Global College**. It's your central hub for accessing course content, submitting assignments, attending virtual classes, checking grades, and communicating with instructors.

As a student, Moodle helps you:

- Access course materials (PDFs, videos, presentations, etc.)
- Submit assignments and take quizzes
- Join online classes through Google Meet
- Receive announcements and updates from your instructors
- Track your deadlines and attendance
- Check your grades and feedback

### **1.Accessing Moodle – Step-by-Step**

When you join A1 Global College, you will receive a welcome email with your Moodle login credentials from the address: **study@a1gcollege.ca**  
Subject: "**A1GC-Learning Portal: New user account**"

**The email includes: (screenshot below)**

- Your **username**
- A **temporary password**
- The **login URL** for Moodle



## A1GC-Learning Portal: New user account ➤ Inbox x



**Admin User (via A1GC LP)** <study@a1gcollege.ca>

to me ▼

Hi Prabhjot Kaur,

A new account has been created for you at 'A1GC-Learning Portal'  
and you have been issued with a new temporary password.

Your login information is:

**username:** [prabhjot@a1gcollege.ca](mailto:prabhjot@a1gcollege.ca)

**password:** \_b&gl1VHqT

(you will have to change your password  
when you log in for the first time)

To start using 'A1GC-Learning Portal', log in at

<https://study.a1globalcollege.ca/login/?lang=en>

### Step-by-Step: First-Time Login

1. **Open your welcome email** from the A1GC Learning Portal.
2. Locate your login details:
  - **Username:** e.g., [johnsmith@gmail.com](mailto:johnsmith@gmail.com) (your registered email address)
  - **Temporary password:** e.g., \_b&gl1VHqT (Use the one you got in email)
  - **Login link:** <https://study.a1globalcollege.ca/login/?lang=en>
3. **Click on the login link** or copy-paste it into your browser.
4. Enter your **username** and **temporary password**. After this you will see:

[Preferences](#) / [Change password](#)



**Prabhjot Kaur** [Message](#)

You must change your password to proceed.

### Change password

Username

prabhjot@a1gcollege.ca

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 special character(s) such as \*, -, or #

Current password




New password




New password (again)




Save changes

5. On your **first login**, you will be prompted to:
  - Create a **new password** (choose something secure and memorable).
  - Confirm and save the new password.
6. After changing your password, you will be redirected to the **Moodle dashboard**.


## 2.Navigating Your Courses

After logging into the A1GC Learning Portal, you will be taken to your **Moodle Dashboard**.

To access your courses:

**Step 1.** Click on the **“My Courses”** tab at the top or in the left-hand sidebar.

**Step 2.** You will see a list of all the courses you are currently enrolled in.



[Home](#)
[Dashboard](#)
[My courses](#)

---

## Welcome, Sample! 🙌


### Timeline

Next 7 days ▾
Sort by dates ▾



No activities require action

### Recently accessed courses



No recent courses

### Calendar

All courses ▾
New event

◀ June
July 2025
August ▶

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6



## My courses

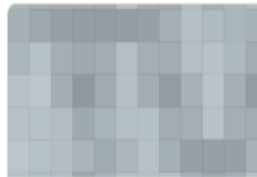
### Course overview

All ▾

Search

Sort by course name ▾

Card ▾



Sample Course  
TESTING (DO NOT TOUCH)

⋮

You will see the Dashboard for that particular course as below:



## Sample Course

[Course](#) [Participants](#) [Grades](#) [Competencies](#)

### ✓ Welcome to your class portal!

[Collapse all](#)

To get started, review the Student Handbook attached below.

The Classroom link is also available below!



Announcements



Student Handbook & General Policies



Student Resources



Grade Breakdown



Google Meet Link



Attendance

### ◆ 1. Announcements

This section displays **important updates from your instructor**.

Here, you will find any announcements such as Class cancellations, Changes in schedule, Upcoming test or assignment reminders, General course updates posted by your faculty.



## Announcements

General news and announcements



(No announcements have been posted yet.)

## ◆ 2. Student Handbook & General Policies

This section includes important documents that outline the rules and expectations at A1 Global College.

[Course](#) [Settings](#) [Participants](#) [Grades](#) [Reports](#) [More ▾](#)

### ▽ Welcome to your class portal!

[Collapse all](#)

To get started, review the Student Handbook attached below.

The Classroom link is also available below!



Announcements



Student Handbook & General Policies



Instructor Resources

Hidden from students



Student Resources



Grade Breakdown

### How to Use:

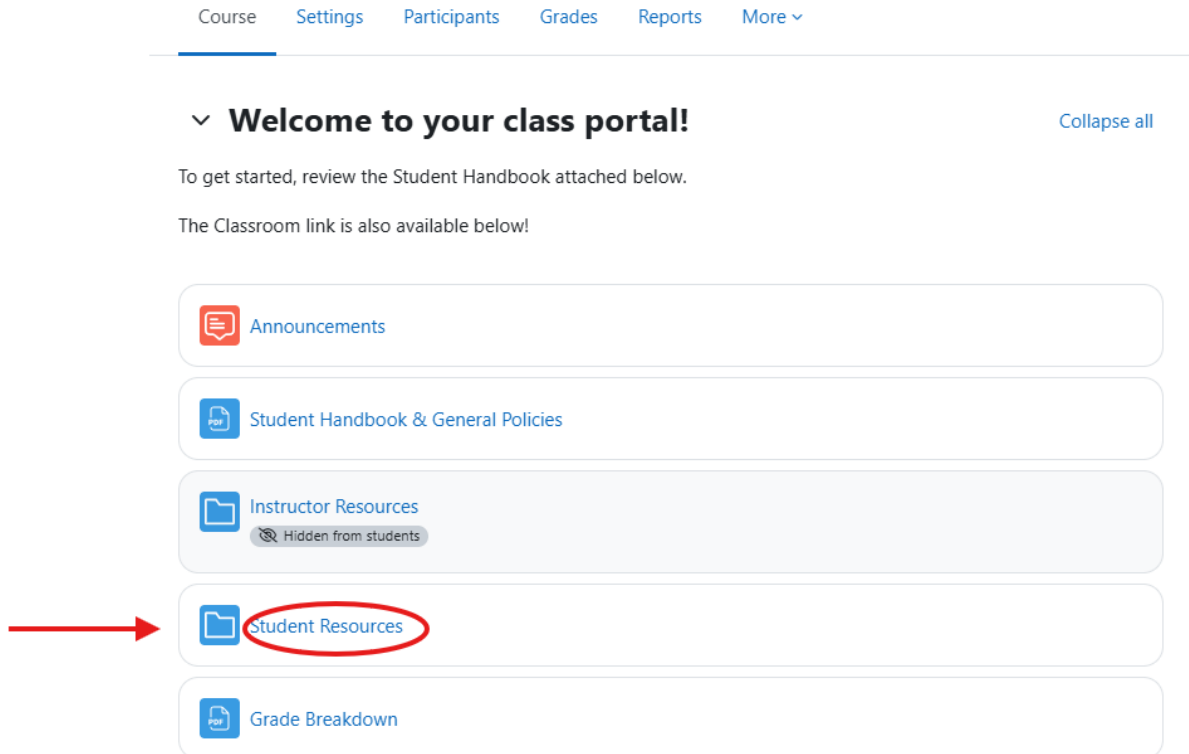
Step 1. Click on "Student Handbook & General Policies" in your course.

Step 2. Open and review the uploaded files (usually in PDF or link format).

📌 Note: These documents are for your reference. They help you understand your responsibilities as a student—please read them carefully.

### ◆ 3. Student Resources

This section contains helpful materials that support your learning. These resources are uploaded by your instructor and may include Practice worksheets, Sample questions, Extra reading material, How-to guides and tips



The screenshot shows a class portal interface. At the top, there is a navigation bar with links: Course, Settings, Participants, Grades, Reports, and More. Below this, a section titled "Welcome to your class portal!" is visible, with a "Collapse all" link on the right. Under the welcome message, it says "To get started, review the Student Handbook attached below." and "The Classroom link is also available below!". Below this, there is a list of resources: Announcements, Student Handbook & General Policies, Instructor Resources (marked as "Hidden from students"), Student Resources (highlighted with a red circle and a red arrow pointing to it), and Grade Breakdown.

### Steps to Use:

Step 1. Click on **Student Resources**.

Step 2. Browse existing files or links.

#### ◆ 4. Google Meet Classroom Link

Your online classes will be conducted through **Google Meet**, and the link is provided in your course on Moodle.

#### Steps to Join the Online Class:

Step 1. Go to your course page in Moodle.

Step 2. Click on the "**Google Meet Link**".

Step 3. Then, click "**Enter the room**" to join the live session.

### Sample Course

Course Settings Participants Grades Reports More ▾

#### ▼ Welcome to your class portal!

[Collapse all](#)

To get started, review the Student Handbook attached below.

The Classroom link is also available below!



Announcements



Student Handbook & General Policies



Instructor Resources

Hidden from students



Student Resources



Grade Breakdown



Google Meet Link

×

⋮

▼ Welcome to your class p...

Announcements

Student Handbook & Gene...

Student Resources

Grade Breakdown

Google Meet Link

Attendance


▼ Introduction

Student acknowledgement ...

DEMO-QUIZ


▼ Module 1 – PSW Foundat...

Sample Course / Google Meet Link

 **Google Meet Link**

**Google Meet Link**

Enter the room

 **Important Notes:** Make sure to join the class on time and stay present for the entire session.

In addition to accessing the Google Meet link through the Moodle portal, **you will also receive a separate reminder email containing the same Google Meet link** a day or two before your class begins. This ensures you have easy access to the online session even if you're not logged into the portal at the time. Please make sure to **check your inbox (and spam/junk folder, if necessary)** for this reminder so you don't miss your class.

A screenshot of an email interface. At the top, the subject line is "Google Meet Classroom Link" (circled in red) followed by "30 June 2025 PSW E - B" and a right-pointing arrow icon. The sender is "admissions A1GC" with the email address "<admissions@a1gcollege.ca>" in parentheses. To the right of the sender's name is the date and time "7 Jul 2025, 07:34 (1 day ago)" and icons for a star and a left-pointing arrow. The email body starts with "Hello there," followed by a paragraph: "I hope this message finds you well. We wanted to share information regarding your upcoming classes. Kindly use the Google Meet link provided below to access your classes. This link is seamlessly integrated into the portal for your convenience. Your login details for the portal have already been sent to you separately." Below this is a blue hyperlink: "https://meet.google.com/cao-zvhf-jre". Another paragraph follows: "Throughout the program, please make sure to use the same link for all your classes." and then "If you have any questions or encounter any issues, feel free to reach out. We're here to help. Looking forward to a successful and engaging learning experience together!". The email ends with "Best regards," and "A1 Global Team". At the bottom left, there is a small text "Admissions Office". A red arrow points from the "a" in the sender's name to the "a" in the subject line.



## ◆ 5. Accessing Course Material

1. Click on your course name from the dashboard.
2. Explore different sections:
  - Topics/Weekly Modules: Learning materials (PDFs, videos, links).
  - Assignments: Submit your work here.
  - Quizzes: Take tests and view grades.

his/her relationship with family, friends, and others. Key topics include work relationships, stress and time management, interpersonal skills, and communications, including conflict resolution and problem solving, and applicable legislation.


(CHAPTERS: 1-13, 23, 25, 26, 31, 43)

 [Module 1 Assignment](#)

### ▼ **Module 2 – Safety and Mobility**

The second module covers safety as it relates to both the client and the worker. One of the fundamental activities of the PSW is that of assisting the client with routine activities of living. Students will learn about risks of unsafe equipment or settings and appropriate actions to take when unsafe situations are identified. Topics include infection control methods, body mechanics, and transferring and lifting techniques using equipment to increase safety and reduce client anxiety.

(CHAPTERS: 6, 14, 15, 16, 19, 20, 22, 32, 34, 39)

 [Module 2 Assignment](#)

 [Module 2-Performance Demonstration](#)

### ▼ **Module 3 – Body Systems**

This module will introduce the student to the basics of anatomy and physiology. Students will gain an understanding

## ◆ 6. Submitting Assignments

1. Go to the Assignment section in your course.
2. Click on the assignment name.

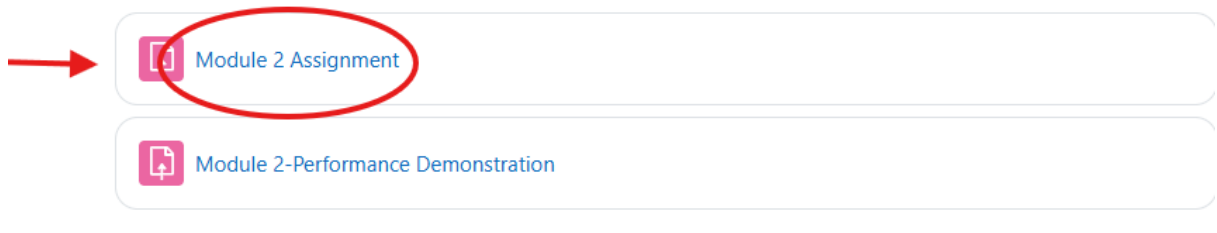


3. Upload your file (PDF, Word, etc.)
4. Click "Add Submission" before the deadline.

## ▼ **Module 2 – Safety and Mobility**

The second module covers safety as it relates to both the client and the worker. One of the fundamental activities of the PSW is that of assisting the client with routine activities of living. Students will learn about risks of unsafe equipment or settings and appropriate actions to take when unsafe situations are identified. Topics include infection control methods, body mechanics, and transferring and lifting techniques using equipment to increase safety and reduce client anxiety.

(CHAPTERS: 6,14,15,16,19,20,22,32,34,39)



Module 2 Assignment

Module 2-Performance Demonstration

[Sample Course](#) / Module 2 Assignment



## **Module 2 Assignment**



IV-3 Assigmt- Module 2 Safety \_ Mobility.pdf 8 July 2025, 10:48 AM



**Add submission**

## **Submission status**

<b>Submission status</b>	No submissions have been made yet
<b>Grading status</b>	Not graded

## ♦ **7. Taking Quizzes and Exams**

- Click on the **Quiz** link in your course.
- Read instructions carefully before starting.



- Some quizzes have time limits—manage your time wisely!
- After submission, check your grade (if auto-released).

**Resources:**

- Voyages in Development, Spencer A. Rathus, 2nd Edition, 2015, Cengage Learning Canada Inc.



PSYC1030-Assignment 1

Due: Tuesday, 8 July 2025, 11:59 PM



PSYC1030-Assignment 2



PSYC1030: Infant and Child Development Final Exam

Opens: Monday, 21 July 2025, 9:00 AM Closes: Monday, 21 July 2025, 2:00 PM



PSYC1030: Infant and Child Development Final Re-Write

Opens: Saturday, July 2025, 9:00 AM Closes: Saturday, July 2025, 2:00 PM



Not available unless: You achieve lower than a certain score in PSYC1030: Infant and Child ...

[Show more](#) ▾

16th May 2025 Early Childhood Assistant Part (I) M / In-class task 1 (11 June 2025)



## In-class task 1 (11 June 2025)

Quiz

[Question bank](#)

Attempt quiz

Attempts allowed: 1

### ♦ 8. Checking Grades and Feedbacks

- Go to the Grades section in your course on dashboard.



- View scores for assignments, quizzes, and overall progress.
- Some instructors provide feedback.

### Sample Course

Course Participants **Grades** Competencies

User report ▾

SS Sample Student

Grade Item	Calculated weight	Grade	Range	Percentage	Feedback	Contribution total
▾ Sample Course						
▾ Module 1-PSW Foundations						
ASSIGNMENT Module 1 Assignment	100.00 %		0-100	-		0.00 %
▾ Module 1-Test A						

### Sample Course

Course Participants **Grades** Competencies

#### ▾ Welcome to your class portal!

[Collapse all](#)

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Announcements



Student Handbook & General Policies



Student Resources